

February 1, 2013

TENDER NOTICE NO.P&GS/G&P/01/2013

Sealed Technical and financial proposals (as required by PPRA under “Single Stage- two envelope procedure”) are invited from GST/NTN registered firms/Dealers having Press Declaration/own Office/ Phone/Fax number (if found contrary the tender will be rejected) having head office in Pakistan, for the purpose mentioned below:-

Sr. #.	Description of Items	Quantity	Delivery Schedule	Closing date and time for submission of bids	Date/Time of opening bids
1.	Printing of Benazir Sehet Cards Size: 2” x 3 1/2” PVC plastic Card 0.67mm Digital Printing: 4 Colors on Both Sides Data to be printed on each card will be provided by State Life.	201,701 Nos. Design/CD will be provided by State Life	After approval of final proof, cards should be prepared and delivered to the undersigned within 10 working days.	20/2/2013 before 10:00 a.m	20/2/2013 at 11:00 a.m
2	Printing of Brochures (135 gram art paper), Size:-8- 1/2 x 12” 4 colour printing	201,701 Design/CD will be provided by State Life	After approval of final proof, cards should be prepared and delivered to the undersigned within 10 working days	20/2/2013 before 10:00 a.m	20/2/2013 at 11:00 a.m
3	Window Envelops (75 grams) Envelope Size: DL Window Size: 9x5cm cellophane on left side 1- 1/2” from top Both sides colour Printing	201,701 Design/CD will be provided by State Life	After approval of final proof, cards should be prepared and delivered to the undersigned within 10 working days	20/2/2013 before 10:00 a.m	20/2/2013 at 11:00 a.m

NOTE:

- Printing of Benazir Sehet Cards as per specification and layout.
- Vendor should have system which keeps and maintains a complete record of all printed cards and should report to State Life.
- The vendor will quote the prices of above items and the cost of stuffing the envelopes separately.
- The vendor would be responsible to insert Benazir Sehet Card and brochures etc, in the window envelope and would deliver the stuffed envelopes at the office premises.

TERMS AND CONDITIONS:

1. All terms as mentioned in PPRA rules under “Single Stage – two envelope procedure” are applicable.
2. Security amount must be deposited equal to 5% of the approximate value of tender in form of “Call Deposit Receipt” in favor of State Life Insurance Corporation of Pakistan, Group and Pensions, 15 – A, Davis Road, Lahore Zone which will be refunded to the un-successful parties on the spot and CDR will be detained of the successful parties till the completion of Tender.
3. The rates should be inclusive of all Govt. taxes and would be valid for 2 month (60 days).
4. The earnest money would be forfeited, if the bidder fails to supply the material according to the purchase order issued.
5. The bidders will attach their respective copies of NTN and Sales Tax certificates.
6. Tender closing date will be 20/02/2013 up to 10:00 a.m. positively, which will be opened at 11:00 a.m. on the same day at the address given below.

7. "Sealed envelopes" should bear the "Tender Notice number" clearly.
8. Sample of "**Plastic Card Required**" is necessary alongwith the tender bid.
9. Sealed Tenders duly completed in all respects must reach the below mentioned address by hand, by Courier Service or by Post during Office hours i.e. 8:30 am to 5:00 pm (Sharp) except Saturday and Sunday till the closing dates as mentioned above.
10. The Taxes will be deducted at source on the total value of tender as per Govt. policy.
11. The Corporation may cancel/reject any one or all the tenders as per Public Procurement Rules 2004 (Rule 33(1) and Rule 35).
12. The specimen of the "Benazir Sehat Card" can be seen during office hours i.e.8:30 am. to 5:00 pm (sharp) except Saturday & Sunday from our office.
13. For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 042-99200303.

Incharge P&GS,

State Life Insurance Corporation of Pakistan
Group & Pension, State Life Building,
15-A Davis Road, Lahore.
Phone No. 042-99200303.
Fax No. 042-99200302